



Mountain View-Los Altos High School District
1299 Bryant Avenue, Mountain View, CA 94040
(650) 940.4650

FP:
MRT:

VOLUNTEER INFORMATION

NAME Last First Middle DATE

ADDRESS Number and Street City and State Zip PHONE

E-Mail

Site: Activity: Athletics AVID Band/Music Tutor Driver Mentor Just Read

Description of activity:

Have you ever been convicted of a crime (a felony or misdemeanor) or pleaded no contest? (A conviction will not necessarily disqualify you from volunteering.)

Yes No

If yes, give information as to the date and nature of the offense for which convicted:

In case of emergency, notify: Name Address Phone

I hereby certify that the information supplied on this form is true and complete to the best of my knowledge. I understand that any false statement or any omission of information herein requested would be deemed "good cause" for separation.

Volunteer Signature

Date

I want to remain on the approved volunteer list until / /

Please Submit Current TB Test Results

For School Use Only

LAHS Volunteers met with Principal: (Initials)
LAHS if Athletics met with Athletic Director: (Initials)
MVHS if Athletics met with Athletic Director: (Initials)

Just Read Staff (Initials)
Met with Mentor Tutor Connection Staff: (Initials)

*Please call for an appointment prior to picking up fingerprinting form at the District Office. You may contact Lisa (650)940-4671 or Laura (650)940-4659. Please bring your CA Picture ID/Driver License. You are not cleared until you are contacted directly by the personnel office.

*Please be aware there are often fingerprint delays and we are often unable to predict a timeline for clearance.

PER DISTRICT POLICY DO NOT BEGIN VOLUNTEERING UNTIL YOUR FINGERPRINTS, TB TEST RESULTS AND ONLINE TRAINING ARE CLEARED WITH THE DISTRICT OFFICE



HIGH SCHOOL DISTRICT

MOUNTAIN VIEW LOS ALTOS HIGH SCHOOL DISTRICT

1299 Bryant Avenue, Mountain View, CA 94040

Phone: 650-940-4650

TO: New School Employees and Volunteers
FROM: Leyla Benson
Subject: Child Abuse Reporting Requirements

State law requires that every new school district employee be familiar with the laws relating to child abuse reporting requirements. Such employees must, prior to commencing employment, sign a statement signifying that they have knowledge of the reporting requirements and will comply with them. (Penal Code, 11166.5)

Your employment falls within this requirement. Consequently, please read the enclosed materials which explain your responsibilities regarding reporting any suspected instances of child abuse and the procedures for doing so. After you have done so, sign as indicated on the attached form.

AS A SCHOOL DISTRICT EMPLOYEE, YOU WOULD REPORT INCIDENTS OF CHILD ABUSE TO SCHOOL OR DISTRICT ADMINISTRATORS. HE/SHE WOULD THEN REPORT THE INCIDENT TO THE PROPER AUTHORITIES.

Child abuse is defined as “. . . a physical injury which is inflicted by other than accidental means. . .”, sexual abuse, willful cruelty or unjustifiable punishment, cruel or inhuman corporal punishment or injury, and negligent treatment or maltreatment under circumstances indicating harm or threatened harm to the child’s health or welfare. While the statutory definition of child abuse does not encompass mental or emotional suffering, the reporting laws provide that child care custodians, medical practitioners and any other person required to report child abuse “. . . who has knowledge of or who reasonably suspects that mental being is endangered in any other way . . .” may report such to a child protective services agency. (Penal Code, 11166, subd. (b).)

A child protective services agency includes any police or sheriff’s department, county probation department or county welfare department. (Penal Code, 11165, subd.(k)).

PENAL CODE SECTION 11166.

REPORT; DUTY; TIME

- (a) Except as provided in subdivision (b), any child care custodian, medical practitioner, non medical practitioner, or employee of a child protective agency who has knowledge or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse shall report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof within 36 hours of receiving the information concerning the incident. For the purposes of this article, “reasonable suspicion” means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his or her training and experience, to suspect child abuse.
- (b) Any child care custodian, medical practitioner, nonmedical practitioner, or employee of a child protective agency who has knowledge of or who reasonably suspects that mental-suffering

has been inflicted on a child or his or her emotional well-being is endangered in any other way, may report such known or suspected instance of child abuse to a child protective agency.

- (c) Any commercial film or photographic print processor who has knowledge of or observes, within the scope of his or her professional capacity or employment, any film, photograph, video tape, negative or slide depicting a child under the age of 14 years engaged in an act of sexual conduct, shall report such instance or suspected child abuse to the law enforcement agency having jurisdiction over the case immediately or as soon as practically possible by telephone and shall prepare and send a written report of it with a copy of the film, photograph, video tape, negative or slide attached within 36 hours of receiving the information concerning the incident. As used in this subdivision, "sexual conduct" means any of the following:
 - (1) Sexual intercourse, including genital-genital, oral-genital, anal-genital, or oral-anal, whether between persons of the same or opposite sex or between humans and animals.
 - (2) Penetration of the vagina or rectum by any object.
 - (3) Masturbation, for the purpose of sexual stimulation of the viewer.
 - (4) Sadoomasochistic abuse for the purpose of sexual stimulation of the viewer.
 - (5) Exhibition of the genitals, pubic or rectal areas of any person for the purpose of sexual stimulation of the viewer.
- (d) Any other person who has knowledge of or observes a child whom he or she knows or reasonably suspects has been a victim of child abuse may report the known or suspected instance of child abuse to a child protective agency.
- (e) When two or more persons who are required to report are present and jointly have knowledge of a known or suspected instance of child abuse, and when there is agreement among them, the telephone report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by such selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so, shall thereafter make the report.
- (f) The reporting duties under this section are individual, and no supervisor or administrator may impede or inhibit the reporting duties and no person making such a report shall be subject to any sanction for making the report. However, internal procedures to facilitate reporting and apprise supervisors and administrators of reports may be established provided that they are not inconsistent with the provisions of this article.
- (g) A county probation or welfare department shall immediately or as soon as practically possible report by telephone to the law enforcement agency having jurisdiction over the case to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse as defined in Section 11165, except acts or omissions coming within the provisions of paragraph (2) of subdivision (c) of Section 11165, which shall only be reported to the county welfare department. A county probation or welfare department shall also send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

A law enforcement agency shall immediately or as soon as practically possible report by telephone to the county welfare department the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse reported to it, except acts or omissions coming within the provisions or paragraph (2) of subdivision (c) of Section 11165, which shall only be reported to the county welfare department. A law enforcement agency shall also send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

RECEIPT AND ACKNOWLEDGEMENT
OF CHILD ABUSE REPORTING REQUIREMENTS

Section 11166 of the Penal code requires any child care custodian, medical practitioner, nonmedical practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment who he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone and to prepare and send a written report thereof within 36 hours of receiving information concerning the incident.

“Child care custodian” includes teachers, administrative officers, supervisors of child welfare and attendance, or certificated pupil personnel employees of any public or private school; administrators of a public or private day camp; licensed day care workers; administrators of community care facilities licensed to care for children; headstart teachers; licensing workers or licensing evaluators; public assistance workers; employees of a child care institution including, but not limited to, foster parents, group home personnel, and personnel of residential care facilities; and social workers or probation officers.

“Medical practitioner” includes physicians and surgeons, psychiatrists, psychologists, dentists, residents, interns, podiatrists, chiropractors, licensed nurses, dental hygienists, or any other person who is licensed under Division 2 (commencing with Section 500) of the Business and Professions Code.

“Nonmedical practitioner” includes state or county public health employees who treat minors for venereal disease or any other condition; coroners; paramedics; marriage, family or child counselors; and religious practitioners who diagnose, examine, or treat children. (Penal Code, 11166.6)

Attached hereto is a copy of Penal Code section 11166 which explains the procedure for reporting child abuse.

* * * * *

I HAVE READ THE ATTACHED PENAL CODE SECTION 11166 AND I AGREE TO COMPLY THEREWITH.

Name – Please Print)

Date: _____

Signature